

LAW ENFORCEMENT & JUDICIARY COMMITTEE

August 16, 2006

8:30 A.M.

Meeting was called to order by Chairman O'Melia at 8:32 a.m. in Committee Room #2, at the Oneida County Courthouse

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chairman Ted Cushing, Member Paul Dean, Member Jack Young, and Member Peter Wolk

OTHERS PRESENT: Kim Adams (asst. secretary), Assistant Corp Counsel Brian Desmond, Sheriff Jeff Hoffman, Chief Deputy John Sweeney, Register in Probate Sue Ohman, Corp Counsel Secretary Shari Gorney, Medical Examiner Ron Koth, Clerk of Circuit Court Ken Gardner, Chief Deputy Clerk Gina Olson, Branch II Secretary Deb Shawl, Assistant Corp Counsel Tom Wiensch, Daily News Reporter Heather Schaefer, WXPR Reporter Ken Krall

Motion by Cushing to approve the Agenda as posted; second was offered by Wolk; all aye on voice vote, the motion carried 5-0. Dean then made motion to approve the minutes of the August 2, 2006 meeting as presented, with second offered by Wolk. All aye on voice vote, the motion carried 5-0.

MATTERS FOR DISCUSSION / ACTION:

Review/Approve Register in Probate Request for Attendance to Conferences

Brief discussion by Sue Ohman regarding the training conference she will be attending in September in Prairie du Chien, and the conference the juvenile Clerk will be attending in October located in Waukesha. It was noted that the funds for these conferences had been budgeted. Cushing made motion to approve Travel/Training request, second offered by O'Melia, All aye on voice vote, the motion carried 5-0.

Medical Examiners Staffing Request/2007 Budget Review

Review of the 2007 Budget for Medical Examiner. Ron Koth briefing discussed the five deputy positions that they currently have. Koth would like to hire two more, as he anticipates the loss of two current deputies. O'Melia questioned how deputies are called out and Koth discussed the call-in procedures, and that they are paid on a per call basis. It was noted that the request to hire two deputies needs to come through Committee for approval with the 2007 budget. It was also stated that the deputies are not Oneida County employees they are contract employees.

Cushing made motion to approve the Medical Examiner's 2007 Budget and forward request to Finance for consideration. A second was offered by Wolk. All aye on voice vote, and the motion carried 5-0.

Corporation Counsel Travel

Brian Desmond discussed request to attend Annual update training held in Madison on August 28, 2006. Desmond stated this expense was budgeted. O'Melia made motion to approve travel/training request, second offered by Wolk, all aye on voice vote, motion carried 5-0.

Corporation Counsel 2007 Budget Review/Equipment Request:

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Brief Discussion on equipment request (see document submitted). Cushing made motion to approve equipment request and forward to Buildings and Grounds. A second was offered by O'Melia, all aye on voice vote, motion carried 4-0 (Dean abstained).

Brief discussion on Law Library located on the third floor and computer use.

Discussion on 2007 Budget and the estimated wages for the vacant Corporation Counsel position. Motion by Cushing to approve the 2007 Budget for Corporation Counsel and forward to Finance for consideration. A second was offered by Dean, all aye on voice vote, motion carried 5-0.

Corporation Counsel Vacancy

O'Melia stated that the interviews for the Corporation Counsel vacancy will be on Friday.

Review/Approve Community Policing Grant

Chief Deputy John Sweeney briefly discussed the Community Policing position and grant request. It was stated that last year's request was for the maximum of \$50,000, but only \$45,000 was received. It is anticipated that the grant request for 2007 will again be for the maximum of \$50,000, which would leave a county expense of approximately \$20,000 for deputy sheriff in this position, which would include benefits. Sweeney stated he would bring request for this deputy sheriff position in for review with the 2007 Budget request.

Cushing made motion to approve the Community Policing Grant position for the Sheriff's Department so that the request can be forwarded to the State for the request of grant monies. A second was offered by O'Melia, all aye on voice vote, motion carried 5-0.

Branch II Budget Review

Brief Discussion with Committee and Deb Shawl regarding 2007 budget and LTE request, which were already budgeted. Young made motion to approve staffing request and forward to Labor relations. Second offered by Wolk, all aye on voice vote, motion carried 5-0.

Wolk made motion to approve the 2007 Branch II Budget and forward to Finance for consideration. A second was offered by Cushing, all aye on voice vote, motion carried 5-0.

Minocqua Town Board Request for Oneida County Dispatch for Third Shift

Sheriff Jeff Hoffman discussed the letter received from the Minocqua Police Chief regarding the request for communications regarding dispatching for third shift by Oneida County. It was noted that Minocqua currently dispatches for the Minocqua and Woodruff areas.

Dean questioned staffing and equipment needs. Hoffman responded that it is too early to determine those needs at this time. Chief Deputy Sweeney added that Lieutenant Dan Hess is currently reviewing the number of calls relating to this situation. Dean also questioned how this decision by Minocqua might affect Woodruff.

Young questioned if Minocqua will be asking for additional funds, as they are the back up for Oneida County. Chief Deputy Sweeney added that the grant amount that they receive is currently \$5700.

It was noted that a different back up such as Vilas County could also be utilized.

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O'Melia discussed current equipment request and expected completion dates. Sweeney responded that there is the option of having the county hire an outside agency to assess the needs for staffing if so desired by the Committee. O'Melia commented that he feels the recommendations by Hoffman and Sweeney would be more than adequate and that there would be no need to spend extra monies hiring an outside firm for assessment needs.

Dean then questioned the possibility of additional staffing needs and costs. Hoffman responded with the fact that this situation may be similar to the situation with the Rhinelander Police Department, as we took over their third shift dispatching, which eliminated two dispatchers from their department.

O'Melia made motion to have the Sheriff's Department review and look into the possibly of dispatching for third shift for Minocqua. A second was offered by Young, all aye on voice vote, motion carried 5-0.

Sweeney advised that the data is currently being obtained and compiled. Sweeney also added that the current equipment request should be in completion for approximately November, or early January at the latest.

2007 Budget Review/Approval Clerk of Circuit Courts

Brief discussion by Ken Gardner regarding 2007 Budget request. Discussed that jury fees are unpredictable. It was noted that the revenue from the Tax Intercept program has brought in approximately \$30,000 from attorney fees and GAL fees.

Discussion on copy machine account being overdrawn which was due to a repair cost, which was still substantially less than a new machine. It was noted that funds were transferred over to this account for 2007.

Cushing made motion to approve the 2007 Clerk of Circuit Court Budget and forward to Finance for approval. Second was offered by Dean, all aye on voice vote, motion carried 5-0.

Brief discussion on staffing request regarding LTE bailiffs. Cushing made motion to approve Clerk of Courts Staffing request and forward to Labor Relations for consideration. A second was offered by young, all aye on voice vote, motion carried 5-0.

Brief review of equipment request for file cabinet with approximate cost of \$330. O'Melia made motion to approve equipment request and forward to Buildings and Grounds. A second was offered by Cushing, all aye on voice vote (Dean abstained). Motion carried 4-0.

PUBLIC COMMENT:

No further Discussions or comments were offered.

AUDIT OF LAW ENFORCEMENT DEPARTMENTS:

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Following examination and discussion of all vouchers, BPO Reports, line item transfers, and all other financial information submitted by law enforcement departments, Cushing made motion to approve all documents as presented, Wolk seconded the motion; all aye on voice vote, the motion carried 5-0.

Next Meeting:

The next meeting was scheduled for August 23, 2006, at 8:30 a.m.

The next regular meeting was scheduled for September 6, 2006 at 9:00 a.m.

*Agenda Item of 2007 Budget Review of District Attorney's Office by O'Melia

*Agenda Item of 2007 Budget Review for Family Court Commissioner by O'Melia

*Introduction of new Sheriff's Department Office Manager by Sweeney

CLOSED SESSION:

Motion by Cushing to go into closed session per 19.85(1)(e) "Considering financial, medical, social, or personal histories of disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges which, if discussed in public, would likely have an adverse effect on the reputation of the person referred to in such data." Motion seconded by Wolk, all aye on roll call vote as follows: O'Melia, aye; Cushing, aye; Young, aye; Dean, aye, Wolk aye, the motion carried 5-0, and Committee entered closed session at 9:47 a.m.

Motion made by O'Melia to go into open session at 9:51 a.m., seconded by Cushing, all aye on roll call vote s follows: O'Melia, aye; Cushing, aye; Young, aye; Dean, aye, Wolk aye, motion carried 5-0, Committee returned to open session. O'Melia stated Committee entered closed session under wrong Statute and recommended Committee return to open session. No action was taken during closed session.

ADJOURNMENT:

There being no further business before this Committee, Cushing moved to adjourn, with second by Dean, all aye on voice vote, the motion carried 5-0, and meeting adjourned at 9:53 a.m.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY

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